

Key discussions and actions from PCLF meeting held on Tuesday 12th January 2021 at 17.00

Forum Attendees						Apologies
Alan Caldwell	AC	Gareth Ruddock	GR	Nick Rowan	NR	Karen Reid
Alyxs Dellaquaglia	AD	Grant Laing	GL	Mike Robinson	MR	Murray Lyle
Brian Kemp	BK	Iain Hutchison	IH	Steve Stewart	SS	
David Howe	DH	Jackie Brierton	JB	Thomas Kinney-Nicol	TKN	
Dawn Fuge	DF	John Duff	JD	Tricia Fox	TF	

1.0 Welcome and apologies

MR advised that apologies have been received from Karen Reid, GL confirmed that Karen's last day in the office is 15/01/21 with her last day in post is the end of Jan.

GL advised that Barbara Renton is acting CEO, supported by Sheena Devlin and COO Karen Donaldson. BK confirmed that all diary entries have been sent to chiefexec@pkc.gov.uk mailbox at the request of CEO PA.

2.0 Meeting minutes from 17/11/2020

Meeting minutes approved.

3.0 Follow up from Perth City Conference

MR confirmed that a lot of positive feedback and continued to lead to interesting people actively wanting to help and become involved. Les Bain really keen to get involved.

AC updated the forum on the conference commenting that the feedback, especially the second meeting was particularly positive, the way the December conference was structured along with the mindmap, which was distributed on the day, proved very successful.

Referencing the spreadsheet which AC issued, he had allocated willing helpers to each working group, good starting point.

Action: Working Group leads to convene and start shaping the 2021 activity and to bring back to the next forum a set of considered priorities for each working group.

Action: AC to send email addresses to the working group leads for volunteers.

Action: March meeting to focus on work programme for 2021 – BK to add to agenda for working group leads to provide update.

GL commented that current situation is an opportunity to make a change and be a positive opportunity to drive change and encourage all to challenge ourselves on the change we could make. MR agrees, we need to start to make progress and push the messages out to the community.

MR advised that there was a separate role and appetite for the PCLF over and above the working group activities, Photographic competition could partly build on the momentum from the conference and support pride in Perth. Public conversation and ideas on what we are working on, encourage public discussion and engagement.

SS commented that PKC support for climate change emergency actions and going out to various stakeholders for various sessions, SS has been invited to phase 4 and 5 transport and business & industry sessions. Key that the leadership forum feeds into the process.

TF confirmed that the Transport session was on 02/02 and Business on 04/02.

Action: MR opportunity to bring actions to the PCLF forum, MR to arrange

Action: IH chairing the session on the 04/02 to make sure everyone is invited.

Action: Irene Courtazie, PKC Planning and housing team Graduate has list of sessions/dates. SS to obtain list from Irene.

4.0 General Updates

MR introduced David Howe to the forum, DH will chair the connectivity working group, in his day job DH is the General Manager for Microsoft Europe and Middle East.

DH commented that the cross groups collaboration will be key, How do we make sure that the Scottish Governments and local councils plans are available and how to help develop actions which support sustainability. Les Bain is keen to be involved in connectivity working group which DH will pick up and engage with him.

General updates from the forum members:

NR: has been through the list of people and has a strong list of people who want to be involved.

Action: MR to send NR contact details for Trail architects

GL: Using the messages we have and pushing them out to the press will be encouraged and promote the publicity of the forum.

AD: 2 potential young people who want to be involved, one 17year old who is currently at Glenalmond college, interested in environmental issues. 16year old who has an apprenticeship in YMCA and part of role will be to get involved.

PCLF Young forum – shadow of the PCLF forum

Action: AD to organise a meeting with TKN/SS/MR to look to shape what a Young Forum would look like.

Developing Young Workforce.

SS advised that positive presentations from David Scott (Aviva) /Patrick Brown – Bidwells

It would be good to ask David and Patrick to get involved in the PCLF Youth forum.

Action: SS to send contact details to Alyxs for Alyxs to make contact.

GR: recruitment onto working group and some chats on forming the agendas,

Action: Working Group Leads to review AC list and convene a sub set from each working group to meet and agree priorities.

JB: bit of good news, Leader programme importantly for rural, extended to December and now in transition process which allows a more strategic approach.

Rural economic development grouping next week and how they work will change and change to the legal structure going forward. More akin to Scandinavian model.

SCIO – Jackie to proceed and bring back any help needed

SS: Kirsty McIntosh Scottish Tech Army is pursuing a mobile platform for small cities, looking to pilot app in Dunbar, this is trying to tackle the reducing foot fall and replacing with digital e-commerce for local business, potentially good benefits and what we see as taking region forward. Kirsty happy to talk to us, platform for local activities, including purchasing good locally & local delivery, could also cover events, forum agreed a bit of a cross over with perthcity.co.uk activity.

DF working with the council to explore opportunity / alternative solutions on tech platforms.

Action: SS to pass on information from Kirsty to DF to review.

IF: exploring Queens awards for enterprise and targets for next 3 -5 years.

TKN: Jess Pepper, climate café working and how to build profile of forum.

DF: one more person to be added to the working groups, ambitious plans and positive about tay cities deal and stone of destiny.

West Kinfauns – Morris Leslie opportunity

More information required on the detail as to decide whether the forum needs to be involved. Helpful to know about the project but our role is to share our view on how it supports our sustainability vision.

Will be helpful once we have strategic pillars and guardrails.

DF thanked the forum for a useful discussion and debate on the topic.

JD: positive news re tay cites deals and stone of destiny, 2 new schools to design to PassivHaus standards (PHS and Balhousie & north muirton school) which is the first high school being built to this standard.

Papers now being submitted to include economic and environmental impact, this has been approved by the council.

Action: MR to present to council meeting as elective member / group meetings to provide update on PCLF outcomes and next steps.

5.0 Communications / Awareness

TF confirmed that not everyone has submitted a short Bio, culprits will be named and shamed if Bio not supplied by the end of the week (15/01/2021)

Action: TF/SS to meet to discuss communications strategy and to bring back to the PCLF.

6.0 COP26 Opportunities

MR agreed to carry this over to the next meeting.

AOB

- Scottish government has agreed to fund 15 places for climate solutions course to private organisations. PCLF members agreed to attend course.
- Geo Polymer cement – MF secured demo site in Glasgow.
- Council and zero waste – study commenced, PCLF could request information from participants and not from council.
- Lou Kemp – build a sense of place and pride in Perth – historic timeline of perth. Look to speak to local authors and ask them to create stories and how practical this could be (lou is to look into the feasibility)
- Photographic competition – natural spin off from conference, natural and modern perth
Action: GR to speak to MR offline as he some connections with Solas festival and how to link together.
Request for someone to lead the lead on the competition. Anyone interested speak to MR.
- History of Perth - timeline
Action: MR to set up a quick call with TF, GL, JD on ideas on how to get out to the public domain.
- Date of next meeting Tuesday 09th March 2021 @ 1700

Summary of meeting actions

Perth City Leadership Forum Actions					
Ref	Activity	Date raised	Action / Updates	Action Owner	Target date
PCLF Meeting: 12/01/2021 Attendees: Alan Caldwell, Alyx Dellaquaglia, Brian Kemp, David Howe, Dawn Fuge, Gareth Ruddock, Grant Laing, Iain Hutchison, Jackie Brierton, John Duff, Nick Rowan, Mike Robinson, Steve Stewart, Thomas Kinney Nicol, Tricia Fox Apologies: Karen Reid, Murray Lyle					
21-01-01	Working Groups	12-Jan	Working Group leads to convene and start shaping the 2021 activity and to bring back to the next forum a set of considered priorities for each working group.	Steve Stewart Nick Rowan Alan Caldwell David Howe Gareth Ruddock Iain Hutchison Dawn Fuge	01-Mar
21-01-02	Working Groups	12-Jan	AC to send email addresses to the working group leads for volunteers	Alan Caldwell	27-Jan
21-01-03	Forum	12-Jan	March meeting to focus on work programme for 2021 – BK to add to agenda for working group leads to provide update.	Brian Kemp	09-Mar
21-01-04	Climate Change emergency	12-Jan	PKC climate change emergency sessions MR opportunity to bring actions to the PCLF forum, MR to arrange	Mike Robinson	27-Jan
21-01-05	Climate Change emergency	12-Jan	PKC climate change emergency sessions IH chairing the session on the 04/02 to make sure everyone is invited	Iain Hutchinson	27-Jan
21-01-06	Climate Change emergency	12-Jan	PKC climate change emergency sessions Irene Courtazie, PKC Planning and housing team Graduate has list of sessions/dates. SS to obtain list from Irene.	Steve Stewart	01-Feb
21-01-07	Contacts	12-Jan	MR to send NR contact details for Trail architects	Mike Robinson	27-Jan
21-01-08	PCLF Youth forum	12-Jan	PCLF Youth forum AD to organise a meeting with TKN/SS/MR to look to shape what a Young Forum would look like.	Alyx Dellaquaglia	20-Feb
21-01-09	DYW	12-Jan	DYW - David Scott (Aviva) and Patrick Brown (Bidwells) SS to send contact details to Alyxs for Alyxs to make contact	Steve Stewart	27-Jan
21-01-10	Working Groups	12-Jan	Working Group Leads to review AC list and convene a sub set from each working group to meet and agree priorities.	Steve Stewart Nick Rowan Alan Caldwell David Howe Gareth Ruddock Iain Hutchison Dawn Fuge	01-Mar
21-01-11	Council meets	12-Jan	MR to present to council meeting as elective member / group meetings to provide update on PCLF outcomes and next steps.	Mike Robinson	01-Mar