

Key discussions and actions from PCLF meeting held on Tuesday 29th June 2021 at 17.00

Forum Attendees				Apologies	
Alan Caldwell	AC	Jackie Brierton	JB	Alyxs Dellaquaglia	Iain Hutchison
Brian Kemp	BK	Nick Rowan	NR	Barbara Renton	Mike Robinson
David Howe	DH	Steve Stewart	SS	Gareth Ruddock	
David Littlejohn	DL	Tricia Fox	TF	Councillor Grant Laing	
Dawn Fuge	DF	Thomas Kinney Nicol	TKN	Councillor Murray Lyle	

1.0 Welcome and apologies - Steve

Steve welcome everyone to the meeting and confirmed apologies had been received from Mike Robinson, Gareth Ruddock, Barbara Renton, and Iain Hutchison. David Littlejohn was deputising for Barbara.

2.0 Meeting minutes from 27.04.2021

No comments were raised and the meeting minutes and therefore the minutes from the last forum were approved.

3.0 Perth: the most sustainable small city in Europe” Zoom event 01/07/2021

AC confirmed to the forum that the agenda for the event has been issued by Nicola.

SS advised the forum that Gareth has confirmed that unfortunately he will be stepping down from the Inclusion and Social Justice working group lead, Mike is aware and will be looking for a replacement lead.

AC confirmed that the event structured in a way to support brief and punchy sessions which is aimed at being interactive and engaging with the audience. Key message is that we aren't presenting a complete plan and that this is a work in progress where we need the audience to help shape the outcomes.

AC will open and close the event, in terms of numbers registered AC confirmed that there are circ98 people registered so far.

Calendar of events for the rest of the year includes

- December: (03/12) End of Year Conference focussing on – Bio Diversity Capital of Scotland
- September (03/09) half day event focussed on Transport
- October: (01/10) half day event focussed on Perth City Centre
Event will be recorded, snippets can be used and shared.

Katrina, RSGS office has list of attendees, AC to obtain the updated list and share this with forum members who are attending the event.

DF advised the forum that she has stepped down as the chair of the Perth Traders Association after 4 years. 6 board members are now in place and Dawn will continue as a board member.

Action: Calendar of events: once dates and focus areas are confirmed, AC to send details to Tricia so that these can be added to the website.

Action: TKN to check with Alyxs on the Youth Forum members and purpose.

Action: update on the city of craft submission, BK to reach out to Anna Day for update.

Action: Steve/Tricia and Alan to pick up after the event on 01/07 and agree how to share snippets.

4.0 Download from “Institute of Economic Development” webinar 11/06

In partnership with Thinking Place, partnership in developing the Perth story. Couple of speakers from Newhaven Zone, and other from real estate. SS development of the leadership forum over the past 18 months and the ambassador's forum. Key messages – collaboration and leadership locally and what can be achieved is everyone is working together.

5.0 General discussion items / updates

- Perth Ambassador Programme – Steve
Ambassador meeting last Thursday with Nikki Martin, Kirsty Easton providing an update on new website for ambassadors, more than a website includes strategy for the region and economic plan through to Tay

Cities Initiatives as well as the Perth Story. When you sign up you get access to a part of the site where you can engage with other members - www.Perthambassadors.co.uk.

- Youth forum - Thomas / Alyxs
TKN advised that Alyxs and Mike have met with 5-7 interested people, haven't nailed a date for a youth forum meeting but probably looking at mid July.
Potential for mini summit on Perth place to grow up, need to speak to the forum members and agree what expected and their desire to be involved.
JB advised that the "Smart village for young people in rural areas" was launched a few weeks ago, Jackie posted the website into the meeting chat - www.rypsv.scot

Action: David Howe and David Littlejohn to catch up on digital / tech led businesses and aspirations for Perth as this overlaps with the Perth city plan, how to approach PKC and join up thinking.
DL advised that the 1st cities outlooks report has been published and will check / share what can be distributed to the forum members. (Action)

- SCIO registration – Jackie/ Alan
JB confirmed that Sarah has done all the pre work, Jackie is to add in some commentary to support the application, aim is to get meeting set up in July so that draft can be into Oscar by the end of July.
Action: TF to send communication plan / strategy document to Jackie as it contains some information which could be reused for application.
- Photographic competition – Tricia
TF advised that she was not leading on the competition.
- Mini seminar calendar
Covered as part of Alans update (agenda item 1)

5.0 AOB

- TF advised the group that she has reached out to DCT media with a view to working with them in partnership on forum activity.
- Date of next meeting Tuesday 24th August 2021 @ 1700

Summary of Meeting actions

Perth City Leadership Forum Actions					
Ref	Activity	Date raised	Action / Updates	Action Owner	Target date
PCLF Meeting: 29/06/2021					
Attendees: Alan Caldwell, Brian Kemp, David Howe, David Littlejohn, Dawn Fuge, Jackie Brierton, Nick Rowan, Steve Stewart, Tricia Fox, Thomas Kinney Nicol					
Apologies: Alyxs Dellaquaglia, Barbara Renton, Gareth Ruddock, Cncll Grant Laing, Cncll Murray Lyle, Iain Hutchinson, Mike Robinson					
21-06-04	mini summits	29-Jun	Calender of events: once dates and focus areas are confirmed, AC to send details to Tricia so that these can be added to the website	Alan Caldwell	15-Jul
21-06-05	City of Craft	29-Jun	City of Craft Award update on the city of craft submission, BK to reach out to Anna Day for update.	Brian Kemp	07-Jul
21-06-06	Mini summit communication	29-Jun	Mini Summit - 01/07/21 Steve/Tricia and Alan to pick up after the event on 01/07 and agree how to share snippets	Steve Stewart Tricia Fox Alan Caldwell	09-Jul
21-06-07	Digital / Tech Led business	29-Jun	Digital / Tech Led business aspiration David Howe and David Littlejohn to catch up on digital / tech led businesses and aspirations for Perth as this overlaps with the Perth city plan, how to approach PKC and join up thinking	David Howe	09-Jul
21-06-08	SCIO application	29-Jun	SCIO Application TF to send communication plan / strategy document to Jackie as it contains some information which could be reused for application.	Tricia Fox	08-Jul